

From: sceis-ast@sceis.sc.gov

To: AST Leads, Finance Directors, HR Directors, Procurement Directors, SCEIS Alert Recipients

CC: SCEIS Team, SCEIS Service Desk, SCEIS AST

Subject: Planned system maintenance Sunday, Nov. 3, 2024

Good morning,

SCEIS will perform planned system maintenance from 12:45-2:15 a.m., Sunday, Nov. 3, 2024, to adjust the time from daylight saving time to Eastern Standard Time.

During the planned maintenance, all portions of the SCEIS system will be unavailable.

Enterprise Core Component, Supplier Relationship Management, Business Warehouse (BW), Business Objects, Vendor Registration and SCEIS Central will be available to users following completion of the planned system maintenance by 2:15 a.m. Sunday.

In preparation for the planned maintenance, BW process chains will not run the evening of Saturday, Nov. 2. All BW data will be updated and current by 10 a.m., Monday, Nov. 4.

To ensure your agency is prepared for this planned system maintenance, please forward this message to users and make sure they log out of the system before 12:45 a.m. Sunday, Nov. 3.

If you have questions, contact the SCEIS Help Desk at 803-896-0001 and select option 2 for SCEIS issues or visit <https://sceis.sc.gov/requests>.

Thank you,
The SCEIS Team